

## **MINUTES**

### **CIVIL SERVICE COMMISSION MEETING**

**Wednesday, June 6, 2012 at 9:30 a.m.**

522 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

### **9:30 A.M. CLOSED SESSION**

**Consideration of the appointment, employment, evaluation of performance, discipline, or dismissal of public employees pursuant to Government Code Section 54957, for the positions listed below.**

CONVENED THE MEETING AT 9:31 A.M. AND WENT INTO CLOSED SESSION AT 9:32 A.M.

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### **10:00 A.M. AGENDA**

RECONVENED THE MEETING AT 10:13 A.M.

COMMISSIONERS PRESENT: ADKINS, FELTON, FOX, KAHWAJIAN, MARTINEZ

Minutes of the meeting of Wednesday, May 30, 2012, for approval  
APPROVED; COMMISSIONERS FELTON AND FOX ABSTAINED.

Adoption of Consent Calendar  
ADOPTED.

Unfinished Business

1. *Petition of **MICHAEL N. CATELLO** for a hearing on his eight (8) day **suspension**, effective June 21, 2010, from the position of Power Equipment Technician, Department of Public Works, **Case No. 10-232.***  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, BELINDA STITH, TO SUSTAIN THE DEPARTMENT.

Unfinished Business (continued)

2. *Petition of **JIMMY C. LIM** for a hearing on his **suspension** not to exceed thirty (30) days following judgment of a criminal matter, effective July 18, 2011, from the position of Refrigeration Mechanic, Department of Health Services, LAC+USC Healthcare Network, **Case No. 11-298.***  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, HERBERT STEINBERG, TO SUSTAIN THE DEPARTMENT.
3. *Petition of **JANET HAMPTON** for a hearing on her **suspension** not to exceed thirty (30) days following judgment of a criminal matter, effective February 3, 2012, from the position of Intermediate Typist Clerk, Registrar-Recorder/County Clerk, **Case No. 12-059.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.
4. *Petition of **WILLIAM LUNGO** for a hearing on his fifteen (15) day **suspension**, effective January 23, 2012, from the position of Tissue Analysis Technician Supervisor II, Department of Health Services, Harbor-UCLA Medical Center, **Case No. 12-004.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.
5. *Petition of **TIGRAN SARKISSIAN** for a hearing on his fifteen (15) day **suspension**, effective November 7, 2011, from the position of Eligibility Worker II, Department of Children and Family Services, **Case No. 11-356.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.

New Business

6. *Petition of **JAY BUTKI** for a hearing on his fifteen (15) day **suspension**, effective April 8, 2012, from the position of Rescue Boat Captain, Fire Department, **Case No. 12-111.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
7. *Petition of **SILVIA FELIX** for a hearing on her ten (10) day **suspension**, effective April 9, 2012, from the position of Licensed Vocational Nurse I, Department of Health Services, ValleyCare/Olive View-UCLA Medical Center, **Case No. 12-114.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
8. *Petition of **CELINA JOHNSON** for a hearing on her fifteen (15) day **suspension**, effective April 2, 2012, from the position of Staff Assistant I, Department of Mental Health, **Case No. 12-112.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
9. *Petition of **CANDIDA MENDEZ** for a hearing on her fifteen (15) day **suspension**, effective April 9, 2012, from the position of Registered Nurse I, Department of Health Services, ValleyCare/Olive View-UCLA Medical Center, **Case No. 12-117.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
10. *Petition of **BERTHA SEPULVEDA** for a hearing on her thirty (30) day **suspension**, effective April 16, 2012, from the position of Custodian, Department of Health Services, LAC+USC Healthcare Network, **Case No. 12-115.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
11. *Petition of **LAURA GARCIA** for a hearing on her **discharge**, effective March 26, 2012, from the position of Intermediate Typist Clerk, Department of Mental Health, **Case No. 12-116.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

New Business (continued)

12. *Petition of **ALEXANDRA GUTIERREZ** for a hearing on her **discharge**, effective March 30, 2012, from the position of Children's Social Worker II, Department of Children and Family Services, **Case No. 12-118**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
13. *Petition of **MARIA V. LOZANO** for a hearing on her **discharge**, effective March 19, 2012, from the position of Eligibility Supervisor, Department of Public Social Services, based on her claim of a Civil Service Rule 25 violation, **Case No. 12-102**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
14. *Petition of **SONNY T. PHAM** for a hearing on the Director of Personnel's denial of his appeal of the **Appraisal of Promotability score** received in the examination for Senior Information Systems Analyst, **Case No. 12-113**.*  
HEARING DENIED.

Miscellaneous

15. Opportunity for members of the public to address the Commission on items of interest that are within the subject matter jurisdiction of the Commission.  
NO PUBLIC COMMENTS.

ADJOURNED TO CLOSED SESSION AT 10:18 A.M.

## CLOSED SESSION

Consideration of confidential peace officer appeals pursuant to Copley Press.

### Unfinished Business

16. *Petitioner's request for a hearing on the Director of Personnel's denial of his appeal of the **Appraisal of Promotability score** received in the examination for Sergeant, **Case No. 11-365.***  
CONTINUED IN ORDER TO ATTEMPT RESOLUTION. AUTHORIZED THE EXECUTIVE DIRECTOR TO RECEIVE AND FILE A LETTER OF WITHDRAWAL.
17. *Petitioner's request for a hearing on the Director of Personnel's denial of his appeal of the **Appraisal of Promotability score** received in the examination for Lieutenant, **Case No. 11-128.***  
CONTINUED IN ORDER TO ATTEMPT RESOLUTION. AUTHORIZED THE EXECUTIVE DIRECTOR TO RECEIVE AND FILE A LETTER OF WITHDRAWAL.
18. *Petitioner's request for a hearing on the Director of Personnel's denial of his appeal of the **interview score** received in the examination for Lieutenant, **Case No. 11-137.***  
HEARING DENIED.
19. *Petitioner's request for a hearing on the Director of Personnel's denial of her appeal of the **interview score** received in the examination for Lieutenant, **Case No. 11-139.***  
HEARING DENIED.
20. *Petitioner's request for a hearing on the Director of Personnel's denial of the appeal of her **Appraisal of Promotability score** received in the examination for Lieutenant, **Case No. 11-142.***  
HEARING DENIED.

## CLOSED SESSION (continued)

### Unfinished Business (continued)

21. *Petitioner's request for a hearing on the Director of Personnel's denial of his appeal of the **interview score** received in the examination for Lieutenant, **Case No. 11-143**.*  
HEARING DENIED.
22. *Petitioner's request for a hearing on the Director of Personnel's denial of his appeal of the **interview score** received in the examination for Lieutenant, **Case No. 11-168**.*  
HEARING DENIED.
23. *Petitioner's request for a hearing on the Director of Personnel's denial of her appeal of the **interview score** received in the examination for Lieutenant, **Case No. 11-214**.*  
HEARING DENIED.
24. *Petitioner's request for a hearing on the Director of Personnel's denial of his appeal of the **interview score** received in the examination for Lieutenant, **Case No. 11-277**.*  
RAISED THE PETITIONER'S INTERVIEW SCORE BY ONE POINT, PLACING HIM IN BAND ONE. COMMISSIONER FOX DISSENTED.

### New Business

25. *Petitioner's request for a hearing on his twenty (20) day **suspension**, effective April 23, 2012, from the position of Detention Services Officer, Probation Department, based on his claim of a Civil Service Rule 25 violation, **Case No. 12-106**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
26. *Petitioner's request for a hearing on the Director of Personnel's denial of his appeal of the **Appraisal of Promotability score** received in the examination for Supervising Detention Services Officer, based on his claim of a Civil Service Rule 25 violation, **Case No. 12-108**.*  
RAISED THE PETITIONER'S APPRAISAL OF PROMOTABILITY SCORE TO 100, PLACING HIM IN BAND ONE.

ADJOURNED CLOSED SESSION AND RECONVENED THE MEETING AT 11:23 A.M.

READ INTO THE RECORD AN ACCOUNTING OF ACTIONS TAKEN DURING CLOSED SESSION.

ADJOURNED THE MEETING AT 11:25 A.M.

Legal Advisor:  
Lester J. Tolnai

Head Civil Service Commission:  
Steve Cheng

Head Commission Specialist:  
Steve Erickson

APPROVED BY THE CIVIL SERVICE  
COMMISSION ON JUNE 13, 2012

A handwritten signature in cursive script that reads "Lawrence D. Crocker".

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Lawrence D. Crocker  
Executive Director